



# ARMY PUBLIC SCHOOL SUNJUWAN

PO: SAINIK COLONY, JAMMU (J&K)

TELE:- 9796179646

## NOTICE

Army Public School Sunjuwan invites the quotations in a sealed envelope from reputed vendors having license and GST No for supply and printing of the following items as mentioned in our School website [www.apssunjuwan.com](http://www.apssunjuwan.com). Vendors to drop their quotations, duly quoted the rates inclusive of all taxes and delivery charges in the 'Quotation Box' placed at 'B' Gate of Sunjuwan Military Station latest by 11 Mar 2023:-

S.NO	TYPE OF ITEMS	REMARKS
a	Purchase of Sty	Quotations to be forwarded separately for (a) to (f). Sample of printing work to be obtained from School.
b	Printing of Student Diaries(600 Copies)	
c	Printing of Ledgers , Registers, Files & Answer Sheets	
d	Printing of School Magazine(550 Copies)	
e	Purchase of Trampoline	
f	Repair of Wooden Top Desk (50 .No)	

Sd/- x xx  
Principal  
APS Sunjuwan


**DETAILED TENDER NOTICE**

1. The Principal, Army Public School Sunjuwan invites tenders from reputed vendors / agencies / firms having GST No for the items mentioned as under :-

Ser No	Details of Items / Project	Specification	Time Limit in Tender
(a)	Purchase of Stationery items.	Specification & qty attached in Annex - I.	Within 15 days from the date of issue of supply order.
(b)	Printing of student Diaries (600 copies).	Visit school for samples.	
(c)	Printing of ledgers, registers, files covers and answer sheets.	Visit school for samples.	
(d)	Printing of School Magazine qty 550 Booklets	(i) Digital Offset Printing of school magazine with 99 text pages including photographs.	
		(ii) 157/170 GSM thickness.	
		(iii) 2 cover pages of 300 GSM thicknesses on matt paper.	
		(iv) Size of magazine - 21 x 28 Cms Portrait size.	
(e)	Purchase of Trampoline.	Size, height 8 ft, dia 6 ft.	
(f)	Repair of wooden top desk (50 Nos)	With sunmicca top & sunmicca base, Top size - 15 x 36 inch & Base size - 10" x 3'.6".	

**Note :-**

1	The complete bidding process will be offline. Hereafter, all the notifications regarding this tender notice will be published on the school website <a href="http://www.apssunjuwan.in">www.apssunjuwan.in</a> .
2	Bidding documents including details of required technical specification can be seen in office / downloaded from the website <a href="http://www.apssunjuwan.in">www.apssunjuwan.in</a> .
3	Tender documents can be submitted by registered post at the school's address or could be physically dropped in the Quotation Box placed at 'B' Gate of Sunjuwan Military Station latest by 1000 hrs on 11 Mar 2023. quotation / Bid will be opened in Camera at Conference Hall of APS Sunjuwan at 1100 hrs on 11 Mar 2023.
4	Technical Bids & Commercial bids will be submitted in separate sealed envelopes. The Commercial bids in respect of only those bidders will be considered whose Technical Bids meet the required specifications / criteria.
5	Rates applicale should be valid for a period of upto next 60 days from the date of opening of the tender documents.

  
PRINCIPAL  
Army Public School  
Sunjuwan Cantt. Jammu.

6	Liquidated Damage (LD) charges @ 0.5% of the total Contract value shall be weekly levied, if the supply is not given within the period mentioned in supply order.
7	Commitment certificate to execute the work as per the quality mentioned in the stipulated time be provided by the vendor. If L-1 vendor is unable to complete the tender work in stipulated time frame of requisite quality then the same will be allotted to next L-2 vendor.
8	All rates to be provided including GST.



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Annex 1

**DETAILS OF STATIONERY WITH SPECIFICATION AND QUANTITY**

S.No	Details of Items	A/U	Qty	Remarks
1.	Paper Legal (JK Bond).	Rim	25	
2.	Paper A4 Size (JK Bond).	Rim	150	
3.	A4 Size (Green Sheets).	Rim	05	
4.	A4 Size (Yellow Sheets).	Rim	03	
5.	Soft Pencil (Natraj).	Pkt	05	
6.	Envelope A4 Size (Yellow).	No	500	
7.	Stapler Pin 10 No.	Pkt	01	
8.	Red, Blue, Green, Black, Cello Tapes.	Pkt	01 each	
9.	Talc Sheet Large (4 feet width).	Roll	01	
10.	Brown Sheets.	No	25	
11.	Green, Blue, Pink & White Chart.	No	25 each	
12.	Thumb Pins (Golden) Small.	Pkt	01	
13.	Thumb Pins (Coloured) Big.	Pkt	01	
14.	Duster.	No	10	
15.	White Chalk. (Regular, Big)	Pkt	01	
16.	Ink Bottles for White Board Marker.	Pkt	10	
17.	Fevicol.	Bottle	05	
18.	Permanent Marker.	No	02	
19.	Cell AA/AAA.	No	20 each	
20.	Pen Marker.	No	02	
21.	Register (236 Pages) Size 29.7 cm x 21 cm.	No	20	
22.	Register (84 Pages) Size 29.7 cm x 21 cm.	No	20	
23.	White Board Marker.	Pkt	10	
<b>Printing Material :-</b>				
1.	Sanction Book (400 Pages).	No	02	
2.	File Covers (Yellow).	No	300	
3.	File Covers (White).	No	100	
4.	Property Ledgers.	No	05	
5.	Students Diary (Size 13 cm x 8.5 cm) 100 Pages.	No	600	
6.	Attendance Register (Size 33 cm x 21 cm) 42 Pages.	No	20	
7.	Book Issue Register.	No	05	
8.	Magazine Record Register.	No	02	
9.	Teacher's Diary (Size 32 cm x 21 cm) 150 Pages.	No	30	
10.	Teacher's Diary (Plain)(Size 32 cm x 21 cm) 100 Pages.	No	05	
11.	Library Card (Size 18 cm x 13 cm).	No	500	
12.	Tag for Library Books (Size 2.8 cm x 9.8 cm).	No	500	

**Note :** Vendors are requested to forward the quotations separately for each project/item and name of project/item be written on the top of each envelope.

**PRINCIPAL**  
Army Public School  
Sunjuwan Cantt. Jammu.